

**THE BOLANGIR-KALAHANDI-NUAPADA REGIONAL CO-OPERATIVE MILK  
PRODUCERS' UNION LTD.**

**INSIDE VETERINARY HOSPITAL CAMPUS, HATISALPADA, BOLANGIR**

**DIST.-BOLANGIR -767001 (ODISHA) Tel:06652-230334**

**Email-omfedbknmul@yahoo.com .Website: www.bknmilkunion.com**

**TENDER NOTICE FOR PURCHASE OF FURNITURE & FIXTURE UNDER WODC FUND**

Sealed Tenders are invited from the reputed Manufacturers/Authorised Distributors/Dealers/Retailers for supply of furniture & fixture (Almirha, Table and Chair) for the period of 12 month from the date of finalization of tender. The tender documents shall be downloaded at BKN Co-op. Milk Union Office website mentioned below from 12.10.2022 to 03.11.2022 which shall be received up to 1 P.M. on dtd.03.11.2022 and shall be opened on the same day i.e. 03.11.2022 at 3 P.M. (Technical Bid) and 04.11.22 at 3 P.M (Price Bid) at BKN Milk Union Head Office in presence of Bidders. Any addendum, corrigendum or update shall be posted only on BKN website.

BKN reserves the right to cancel any or all the offers without assigning any reason thereof.  
For details please visit our website [www.bknmilkunion.com](http://www.bknmilkunion.com).

  
General Manager

**TENDER DOCUMENT  
FOR  
SUPPLY OF  
1. Alamirha-Iron 2. Metal Table (Iron) 3. Metal-Chair (iron) (Combinely) FOR  
The Bolangir- Kalahandi- Nuapada Regional Co-Operative  
Milk Producer's Union Ltd Under wode funds**

Inside Veterinary Hospital Campus.

Hatisalapada, Bolangir

Dist.- Bolangir-767001, Odisha

Bolangir-767001, Odisha.

Tel: 06652 230334

**E-mail : omfedbknmul@yahoo.com.**

**Website:- www.bknmilkunion.com**

**DATE OF COMMENCEMENT OF  
SALE OF TENDER DOCUMENT :**

**12-10-2022**

**LAST DATE FOR SALE OF  
TENDER DOCUMENT :**

**03-11-2022 at 1.P.M**

**LAST DATE AND TIME FOR  
RECEIPT OF TENDERS :**

**03-11-2022 at 1 P.M**

**TIME AND DATE OF OPENING  
OF TENDERS :**

**03-11-2022 at 3.0 pm (Technical Bid)  
04-11-2022 at 3.0 pm (price Bid)**

**PLACE OF OPENING OF TENDERS : Head Office BKN Milk Union. Bolangir**

**ADDRESS FOR COMMUNICATION : General Manager,  
Balangir Kalahandi-Nuapada  
Regional Milk Producer's  
Union Ltd, Bolangir**

**Cost of Tender paper Rs. 1120/- (GST Included)**

*Handwritten signature and date: 11/11/2022*

# **The Bolangir- Kalahandi- Nuapada Regional Co-Operative Milk Producer's Union Ltd.**

Inside Veterinary Hospital Campus.Hatisalapada, Bolangir

Sealed Tender in single cover system are invited from reputed Manufacturer/authorized distributor /Dealer/Retailer in separate envelopes i.e. technical & financial for Supply, and fittings of 30 sets of furniture each set comprises **Alamirha-iron-1no , Metal Table-iron (2nos) and Metal Chair iron (4nos) Combinely** Installation, and fitted of the Saintala, Deogaon & Tushura route, The tender should valid for the period of 12 months from the date of finalization of tender. The tender documents shall be downloaded from website [www.bknmilkunion.com](http://www.bknmilkunion.com) from 12.10.2022 to 03.11.2022 at 1 P.M during office hour on payment of Rs.-1120.00(Rupees One thousand one hundred twenty ) only in shape of DD drawn from any Nationalised bank in favour of Balangir-kalahandi-Nuapada regional co-operative milk producer union ltd payable at Balangir from 12-10-22 to 03-11-2022 at 1 P.M The DD must be accompanied with technical bid of the tender which shall be received up to 1 p.m. on dtd.03.11.2022 and shall be opened on the same day i.e. 03-11-2022 at 3 p.m. at O/o-General manager BKN milk union.Bolangir inside veterinary Hospital Campus ,Hatisala pada, Bolangir.in presence of concerned bidders or their authorised representatives. Any addendum, corrigendum or update shall be posted only on district website. The authority reserves the right to cancel any or all the offers without assigning any reason thereof. For details please visit our website [www.bknmilkunion.com](http://www.bknmilkunion.com)

## **A.for Participation in the tender**

1. The tenderer should be a MANUFACTURER or Authorised Distributor/Dealer/Retailer having valid GST registration.
2. The Alamirha,- Iron Metal Table (iron) ,Metal Chair (iron) shall be supplied by the firm within the stipulated time as will be intimated in the purchase order ensuring specification as per the tender. Failing which the EMD by the approved firm will be forfeited and performance of the firm shall be considered unsatisfactory and the tender of the firm will not be entertained in future.
3. The documents attached to the tender shall be verified by the Technical Committee of BKN Milk union Balangir.along with the original documents who will report in details on the eligibility of the tenderer on the day of opening of Technical Bid.
- 4-The participant of the tender must have not been blacklisted by any Govt. office /Govt.Undertakings/ organizations. In case it is detected later on that the participant firm is a blacklisted one, the tender submitted by such tenderer would be rejected forthwith the earnest money and or security deposit will be forfeited. In addition to this, legal action as deemed proper may be initiated against such tenderer.
- 6-The annual business turnover preferably not below Rs.25 lakh. in last financial year 2020-21.

## **B. For submission of Tender (Technical Bid)**

There shall be two bids system to be submitted in separate envelopes. One is technical bid and another is price bid. Both envelopes shall be put in a single large.envelop for submission.

1. All the supporting documents as required in the terms and conditions of this tender shall be enclosed with the technical bid by the Tenderer.
2. The tenderer should submit Rs-10,000.00 EMD in shape of Bank DemandDraft (D.D.) from any Nationalised Bank is to be payable in favour of "Balangir-kalahandi-nuapada Regional co-operative milk producer union ltd", payable at Balangir along with technical bid.
3. It is for the information of all concerned, that EMD is binding for all bidders, except valid NSIC & MSME certificate holder.

## **Price Bid**

The tenderer should quote the price of each item in the prescribed format as annexed writing the serial number of the item and its name and In total.**The offer price taken for a total of the three items (Alamirha,(Iron) MetalTable,(Iron) Metal Chair(iron) no individual price for the individual items taken for consideration.** If the tenderer does not qualify him in the technical bid, the price bid offered will not be entertained and the price bid for single item or two items are not taken for consideration. **Only bids quoted for all three items will be considered.** In case of unsuccessful bidders for the technical bid, price bid will be returned as received in the sealed cover without being opened. The tenderer should submit the price bid in Annexure II:

7/11/2022

### **Deposit of Earnest Money**

- 1-The tender shall not be entitled to any interest on the earnest money.
- 2-The earnest money deposited by unsuccessful tenderers will be refunded without bank interest as early as possible after the tenders are finalized.
- 3- Earnest money deposited by the successful tenders shall be retained & will be returned after expiry of the approved list or completion of supply.
- 4-The EMD will be forfeited if the tenderer withdraws the tender or does not accept the Approved list Or does not supply the items within the stipulated time as per the terms & conditions of tender or the product supplied is proved to be of substandard quality.
5. Copy of EMD exemption in case of MSME Certificate/NSIC/Co-Operative as per rule.

### **Delivery Time:**

The items shall be supplied within 30 days from the date of acceptance of the order.

### **Warranty**

The product should be covering a warranty of one year from the date of delivery.

### **Payment Terms**

100 % payment against supply and installation and successful received in good condition.

### **RIGHT OF ACCEPTANCE/REJECTION OF TENDER**

The following documents shall be submitted by the tenderer as a MUST along with Tender papers.

- 1-Original tender paper with proper sign and stamp and numbering of the pages with date in each page.
- 2-Tender Paper Cost in Shape of DD in respect of purchase of tender papers.
- 3- EMD (earnest money deposit) except MSME/NSIC/Co-operative .
- 4 Self Attested Photocopy of the up-to-date manufacturing/Déaler/Retailer license of the Party.
- 5- Self Attested photo copy of up to date Income Tax return of the year (2020-21).
- 6-Self attested copy of PAN card.
- 7- Attested Photocopy of latest Sale tax /GST return.
- 8- Attested photocopy of GST Registration Certificate.
- 9- Detail name, Address, telephone no., E-mail of the firm & of the Director / Managing Partner / Proprietor of the firm.
- 10- Photocopy of original authorization certificate from the manufacturer for supply of items to authorized distributor.
- 11- Annual Turnover of Rs.25 Lakh in last financial year 2020-21 disclosed in Balance Sheet, of the audited Account of the Firm.
- 12- Declaration regarding not blacklisted by any Govt. Offices/ Govt undertakings/Organisations / UNO agencies/ PSUs etc.
13. Documentary evidence in support of supply experience to Government/semi Government organizations/ UNO agencies / PSUs.(Copy of purchase orders should be submitted as a proof)
14. Undertaking of after sale service warranty in letter head.
- 15-Annexure • I, IV duly filled in and check list in Annexure "III" No tender shall be accepted if the same is not supported with the above documents mentioned at Sl.No 1 to 16.
- 16- The right of acceptance of tender and/ or award of contract rests with the Authority who does not bind himself to accept the lowest tender and also reserves himself the right to reject any or all the tender(s) received without assigning any reason whatsoever. Any dispute arises in future will be finalized-by General Manager BKN milk union , Balangir, The legal dispute is subject to Balangir jurisdiction only.

### **VALIDITY OF TENDERS**

The rate so approved will remain valid till Twelve month (12) months from the date of approval or as decided by the competent authority.

### **Tenderer's understanding the tender documents .**

The tenderers shall carefully go through the tender documents and fully inform himself to all the terms and conditions contained therein before submission of the tender. If the tenderer find discrepancies or omission or should be in doubt as to their meaning relating to tender documents, he should at once inform the General Manager BKN Milk union, Balangir and obtain clarification in writing prior to submission of the tender. Verbal clarification or information given by General Manager BKN Milk union, Balangir or the authorized representative working under shall not be binding in any way.

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11/11/2022

## TERM AND CONDITIONS FOR SUBMISSION OF TENDER


### A. Instructions to tenderer towards purchasing

Each set of tender papers shall be downloaded from website.

The tenderer who downloaded tender documents from website should furnish the Bank DD towards cost of tender paper along with tender.

### B. Instructions to tenderer while submitted the tender paper

1. All papers submitted with the tender and the tender itself should be self attested and bear the dated signature & si number of the pages of the tenderer in every page.
2. Capital letters should be used in filling up of the tender form and should be neatly typed computerized.
3. Rates should be quoted on the prescribed tender form only (Annexure •II Price Bid). The rates offered should be written both in figures and in words and no erasing or over writing shall be entertained and **price should be mentioned separately and all total.**
4. All information in these tender documents shall be in English only.
5. The Tenderer quote the rates for all the items contained in the Tender. The rate to be quoted should be FOR destination i.e. Milk chilling Centre ,Balangir inclusive of packing, and forwarding charges. The rate should be quoted in Indian currency only.
6. The tenderer must quote the rates of the items for which they have been specifically asked for as per tender. Tenderer quoting the rates or units different from those mentioned in the tender liable to be rejected.and mentioned the total price and GST.
7. Tender containing clerical error/typographical error/ arithmetical mistake(s) may be liable to be rejected
8. One rate shall be offered for one item. In case there are really different specification or brands to be offered against one item and all of them confirming to the standard and specification of the required item more than one rate can be offered for consideration. But the tenderer in all such cases shall clearly mention the make, brand, specification and shall furnish literature/ sample for each item
9. Submission of more than one Tender by a particular tenderer under different names is strictly prohibited. In case it is found later on that this condition has been violated, all the tenders submitted by such tenderer will be rejected or cancelled and earnest money shall be forfeited. In addition to such, legal action may be initiated as deemed proper against such tenderer.
10. EACH PAGE OF TENDER PAPERS BESIDES THE PLACES SPECIFIED SHALL BE SIGNED BY THE TENDERER WITH HIS SEAL AND SIGNATURE & sl numbering of the pages.
11. All offers shall be addressed to THE Bolangir-Kalahandi-Nuapada Regional Co-operative milk producer union Ltd , Balangir in double sealed cover clearly marked outside "Tender for supply of **1.Alamirha,(iron)I 2. MetalTable (iron)3. Metal Chair (iron)** "as well as their name should be super scribed by the tenderer on the envelope containing the Tender paper. If the due date so mentioned above is declared as holiday, the last date and time for submission and opening of tenders shall respectively be the time as aforesaid on next working day.
12. Tenders sealed and super scribed will be received only sent through Speed Post ,Registered Post/Courier Service Delivery addressed to the above authority so as to reach by the due date and time. The tenders delivered or sent otherwise as stated above will be at the risk of the Tendered. The tender which is received after the time and date specified above will not be entertained and is liable to be rejected.
13. The rate so approved will remain valid for Twelve (12) Months from the date of Publication or as decided-by the competent authority.
14. THE TENDER COMMITTEE/ TENDERING AUTHORITY/UNDER SIGNED RESERVE THE RIGHT
  - a. To reject any/ or all the Tenders at any stage without assigning any reason thereof To purchase **1.Alamirha,(iron)I 2. MetalTable (iron)3. Metal Chair (iron)** "at the approved rate of the catalogue from any outsider during the Tender/ Contract Period in case of emergency, if the Tenderers fail to supply such items on short notice observing financial formalities.
  - b. To withdraw any item from the tender at any stage. In such contingency the selection of such item already made in favour of any Tenderer shall be treated as cancelled.
  - c. To make additions to or deletion from the list of consuming units/ delivery points to anytime during the period of validity of the tender or of the contract in pursuance of the tender.
15. The period of firmness of the approved rates is 12 months. However, if at any time during the period of contract, the price of any tendered item is reduced or brought down by any law or act of the

  
11/11/2022



Central or State Government or the tenderer, the tenderer shall be morally and statutorily bound to inform General Manager BKN Milk union, Balangir immediately about such reduction in the contract price. The General Manager BKN Milk union, Balangir is empowered to unilaterally effect such reduction as is necessary in rate, in case the tenderer fails to notify or fails to agree for such reduction or rate.

16. No payment will be made before completion of supply. Payment will not be made against shipping. Payment should be completed only after the receiving officer has taken delivery of Store and found them to be satisfactory in every respect.

17. If the performance of the approved firm is found to be not satisfactory for irregular supply of approved items against indents placed during the validity period of the tender, the earnest deposited by the approved firm will not be released and will be forfeited. The tender of the firm will not be entertained in future.

18. The Earnest money deposit furnished by the Tenderer will be liable to be forfeited, if the Tenderer Withdraws his tender as a whole or for any particular item at any stage after the submission of the tender or fails / refuses to enter into written agreement for any/or all other items of his accepted tender within the time specified when requested to do so. The earnest money deposit furnished by a tenderer and even the tenderer is liable forfeiture and cancellation without prejudice to any other action in the event of failure / refusal to supply order and or according to contract specification and/ or quantity.

19. **PACKAGING:** All the packaging should be primary (New). The supplier shall provide such packaging of the goods as is required to prevent their damage or deterioration during transit to their final destination. The packaging shall be sufficient to withstand without limitation rough handling during transit & open storage. The manufacturing date, batch no, etc. must be disclosed in the body of the packages.

20. All the supplies should invariably display the particulars on its label and / or cartoon in a distinct manner.

21. Abnormally low price of an item quoted by the tenderer in the Tender with some malafide intention will not be accepted, if detected and his offer will be rejected.

22. **TENDERS ARE TO BE ACCOMPANIED WITH THE FOLLOWING DOCUMENTS** and also should furnish a certificate at Annexure-III of the tender paper, list the documents submitted should be self attested and bear with initial/ signature with their seal and the tenderer shall furnish the details of firm with the status in Annexure - I.

- a) The Original money receipt obtained towards purchase of tender papers should be carefully preserved and should be enclosed in original at the time of submission of tender papers. The tenderer who downloaded tender documents from website should furnish the Bank DD towards cost of tender paper along with tender.
- b) Complete tender papers with initial / signature of the tenderer with rubber seal in each page and in the enclosing documents.
- c) Copy of Income Tax Return for the Assessment year-2020-21.
- d) Copy of up-to-date latest Sales Tax Return.
- e) E.M.D. as prescribed in the Tender Notice.
- f) Annual Turnover of Rs.25 Lakh in last financial year 2020-21 disclosed in Balance Sheet of the audited Account of the Firm.
- g) Rates should be quoted in model format enclosed along with tender paper (Annexure. II(Price Bid).
- h) List of enclosures to be furnished as per Annexure-III enclosed.
- i) Details of the requirement for technical bid as mentioned in Para B under "Submission of tender in Annexure- IV.
- j) Tender form neatly typed in a separate paper as format attached and submitted with stamp and sign with date.
- k) Copy of MSME /NSIC/CO-OPERATIVE Certificate.
- l) Bidder should giving a undertaking for product warranty in letter head with technical bid.(Format attached)
- m) Bidder should submit a Technical specification of their product separately with tender documents.

*[Handwritten signature]*  
11/11/2022

After verifying of 1. **Alamirha, (iron)** 2. **Metal Table (iron)** 3. **Metal Chair (iron)** in any adverse report on any item is received, the supplier/ Tenderer will have to refund the entire cost of 1. **Alamirha, (iron)** 2. **Metal Table (iron)** 3. **Metal Chair (iron)** supplied along with forfeiture of EMD. In case where payment is not required to be released the same shall be forfeited. Besides the above, action will be initiated for black listing Firm/ Supplier/ Tenderer on the report of the competent authority.

25. Any dispute arises out of the contract shall be settled amicably. However the decision of the General Manager BKN milk union, Balangir in this regard shall be treated as final.

26. Any legal dispute is subject to Balangir jurisdiction only

### **Specification**

#### **1. Steel Almirah**

The size of the ALMIRAH is Hight-78", Wide-34" & Depth-18". The Almirah was made off with CR sheet of 1.0 MM thickness. Fore numbers of self (Five Compartment). Dual site door with locking system.


The almirah is paint with one cote red oxide paint and final paint with powder coating paint. The legs of the Almirah is with plastic caps.

#### **2. Metal Table**

The size of the TABLE is Hight-2.6", Length-4" & Wide-2". one side single drawer including locking system. All frame was made of in ms squire pipe of 25X25X1.25MM. The table top was in laminated board. One cote with red oxide paint and final paint with powder coating paint. The leg of the table is with plastic caps.

#### **3. Metal Chair**

The chair is with arms and made in MS Squire pipe, back and sitting position of the chair was in board.

  
11/10/2022

## TENDER FORM

From

M/s. ....  
.....  
.....

To

The General Manager  
BKN milk union  
Balangir-767001  
Odisha.

Sub. : Tender Notice No..... Dated .....

Dear Sir,

In response to your advertisement in the..... Dated..... for supply of

**1. Alamirha, (iron) 2. Metal Table (iron) 3. Metal Chair (iron)** I/We, a Company / a Partnership / Firm / an Association / Sole proprietor in the case of a firm, an association of a syndicate (please set out here full name of all partners or members).....

..... carrying on business at.....

..... Hereby offer tender to supply the items including all accessories and attachments complete in all respects at the firm rates quoted in the schedule attached.

1- I/We agree that this offer shall remain valid for a period of 12 months from the date of issue of the approved list.

2- I/We hereby agree to abide by and fulfil the terms & conditions set out in the INVITATION TO TENDER INSTRUCTIONS TO TENDERERS CONDITIONS OF THE TENDER SCHEDULE AND ANNEXURES HERETO, which shall be deemed to form a part of this tender & I/We return herewith all these documents attested on each page in token of my/our acceptance thereof.

3- I/We hereby further agree to notify the General Manager BKN milk union, Balangir at any time whether before or after acceptance of my/our tender any change in the address and or constitution of my/our firm/association/syndicate either by death or retirement of any partner or by the admission of a new partner or member or otherwise (this clause shall apply where tenderer is a firm/association or syndicate)

4- I/We do hereby certify that, I am/we are real manufacturer/stockist/importers / authorized agents of the overseas suppliers and my/our financial position is quite sound to fulfil the contract.

5- I/We hereby declare that this Tender and your acceptance to be notified by you shall constitute a valid and binding contract between us.

Signature of the Tenderer  
Seal of Tenderer

*[Handwritten Signature]*  
17/11/2022



1. Status of the Firm (proprietorship, partnership, (P) Ltd., limited company)
2. Name of the Tenderer
3. Whether a limited firm or public or private undertaking
4. The name and address of proprietor/ partners/ managing director / manager / principal officer
5. Financial condition of the firm whether solvent or not with details thereof
6. Whether manufacturer or/ distributor or/ sole selling agent (in the case of mixed business, the items for each should be indicated)
7. Varieties of articles dealt with and names of the items
  - a) Is it a Registered Firm under the partnership Act ? If so, Regd. No. & date & office of Registration should be given (Please furnish and attested true copy of certificate of registration).
  - b) If it is a company incorporated under the companies act, please furnish an attested true copy of certificate of incorporation.
8. Name of the authorized person who can hold discussion on your behalf at the time of necessity.
9. The names of the proprietors / partners or Managing Directors / Principal Officer with address or Addresses as the case may be who is authorized to receive payment in case of endorsed bill on behalf of the firm from the General Manager/Indenting Officer and their specimen signatures in duplicate for each.
10. Are you an income tax assessee? Please furnish the current income tax return / non-assessment certificate.
11. Indicate in detail about the previous experience of supply of items tendered for (attach additional sheets)

**CERTIFICATE:**

Certified that the information furnished above are true and correct to the best of our / my knowledge and belief. In case any or all the information given above or the tender documents is or are found to be incorrect at any time. I undertake the liability to be proceeded within any manner. Any change or changes in regard to the information furnished will be intimated by us/me as and when such changes occur.

Signature .....

Prop/Partner/Managing Director /Manager/

Principal Officer / Authorised Signatory

(Strike out which ever not applicable)

*Handwritten signature and date: 11/10/2022*

**Signature of the Tenderer  
Seal of Tenderer**

**ANNEXURE-II  
PRICE QUOTE**

To

The General Manager  
BKN milk union  
Balangir-767001  
Odisha.

Sub: Supply of

Ref: Tender Notification No: , dated .

Sir,

With reference, I/We herewith submitting my/our Tender "ON F.O.R DESTINATION BASIS, for the items indicated below:

SL. No.	Sl.No. of the tender item as per tender schedule.	Item Description as per tender schedule	Make/ Brand	Quoted Price including F.O.R.deliver y	GST	TOTAL PRICE	In words for Quoted price(Including GST)
1	2	3	4	5	6	7(5 +6)	8
1	Almirha (iron)						
2	Metal Table						
3	MetalChair						
	<b>TOTAL PRICE (OF THE THREE ITOMS)</b>			Rs.-.....	Rs.-.....	Rs.-.....	Rupees.....

The bidders have to quote the prices as per the format mentioned above only.

I/We, hereby once again confirm that, I/ we have thoroughly studied the Tender Document and understood the tender conditions, tender specification, details of goods required, I/ we fully understand the nature of item I/We quoted for the quantity and specification of the same. My/Our offer to supply the stocks is strictly in accordance with these requirements. I / We hereby agree that, the decision of The General Manager BKN milk union Balangir-767001 Odisha shall be final in any disputes regarding the supply, terms& conditions of this tender.

Date:

Signature of the Tender  
with seal & date

  
7/11/2022

### ANNEXURE – III

List of enclosures attached to the Tender Documents:

1-

✓  
11/11/2022

Signature of the Tender  
with seal & date

## UNDERTAKING

(Format should be submitted in letter head)

To

Date-

The General Manager  
The Bolangir Kalahandi Nuapada Regional  
Co-operative Milk Producer's Union Ltd.  
Bolangir-767001, Odisha.

SUB:- UNDERTAKING

Reference-Tender for supply of 1. **Alamirha, (iron)** 2. **Metal Table (iron)** 3. **Metal Chair (iron)** 2022.

Dear Sir,

We M/s. .... carrying on business at  
..... Hereby offer tender to supply of 1. **Alamirha, (iron)** 2. **Metal Table (iron)** 3. **Metal Chair (iron)** to your Organisation.

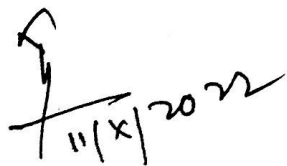
We agree that this offer shall remain valid for a period of 12 months from the date of issue of the approved list and our product cover warranty of the product for three months of any manufacturing defects from the date of supply of the items. We agree that we Replace or Repair the products in our own cost If our firm get your Supply order as per your tender Condition.

This is for your kind information.

Regards

M/s. ....

Signature and seal of the Tenderer

  
11/11/2022